



# Athletic Volunteer Application

(Returning Applicants only need to fill out "Bold" sections)

Sport:	
Team Name:	
New or Ret:	
Head or Asst.	

Office Use Only

Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Maiden Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone (H) \_\_\_\_\_ (B) \_\_\_\_\_ (Cell) \_\_\_\_\_

E-Mail \_\_\_\_\_

Best Way to Contact:    Home       Business       Cell       Email

Employer \_\_\_\_\_ Position \_\_\_\_\_

Previous Volunteer Work: \_\_\_\_\_

Education: \_\_\_\_\_  
\_\_\_\_\_

**Volunteer Work Desired:** \_\_\_\_\_

**Any Specific Team:** \_\_\_\_\_

**Do you have a child in the program?**    Yes       No      **Name:** \_\_\_\_\_

**Have you been convicted of, plead guilty to, and/or pled *nolo contendere* to a crime (felony or misdemeanor, including but not limited to sexual offender crimes, theft, banking fraud, drug and/or alcohol-related offenses, assault, etc.) If yes, please explain (state, date, court, type of crime, place of occurrence, disposition):**    Yes       No

**If yes, please explain:** \_\_\_\_\_

**Note:** Conviction of a crime will not necessarily disqualify you for employment. Each conviction will be judged on its own merit with respect to time and job relatedness.

Why do you want to volunteer in our program? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what ways can you as a volunteer instill attitudes and characteristics that will make our youth better adjusted adults in the years to come?  
\_\_\_\_\_  
\_\_\_\_\_

### REFERENCES

*Non-Family Members that you've known for at least one year*

Name \_\_\_\_\_

Name \_\_\_\_\_

Phone (H) \_\_\_\_\_ (B) \_\_\_\_\_

Phone (H) \_\_\_\_\_ (B) \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

**Social Security #** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

Month/Day/Year

I authorize the Boys & Girls Club of Salem to use the information provided for the purpose of approving/rejecting my volunteer application and running a criminal background check.

**Applicant Signature** \_\_\_\_\_



**BOYS & GIRLS CLUB**

1395 Summer Street N.E.  
Salem, Oregon 97301  
(503) 581-7383  
Fax (503) 375-6129

# MEMO

**To:** Employee and Volunteer Candidates  
**From:** Office of the Executive Director  
**Date:** 2010  
**Subject:** Background Checks

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A background check on all organizational employees and volunteers of the Boys & Girls Club of Salem, Marion and Polk Counties is required in order to preserve the safety and well-being of children served by the organization and provide a safe and secure working environment for its employees, vendors and customers.

All persons receiving background information regarding an individual shall maintain the confidentiality of such information in accordance with applicable law.

AUTHORIZATION TO OBTAIN A CONSUMER CREDIT REPORT  
AND RELEASE OF INFORMATION FOR EMPLOYMENT PURPOSES

Pursuant to the federal Fair Credit Reporting Act, I, \_\_\_\_\_, hereby authorize Boys & Girls Club and its designated agents and representatives to conduct a comprehensive review of my background through a consumer report and/or an investigative consumer report to be generated for employment, promotion, reassignment or retention as an employee. The report(s) will include the following types of information:

<input checked="" type="checkbox"/> Verification of Social Security number;	<input checked="" type="checkbox"/> Motor vehicle records, including driving record, traffic citations and registration(s);
<input checked="" type="checkbox"/> Current and previous residences;	<input type="checkbox"/> Job verification and history;
<input type="checkbox"/> Education verification and history;	<input type="checkbox"/> Past employment issues, including, without limitation, harassment and discrimination reports, workplace violence, theft and workers' compensation fraud;
<input type="checkbox"/> Credit history and reports, including without limitation, information regarding credit worthiness, credit standing and credit capacity;	<input checked="" type="checkbox"/> Criminal history, including records from any criminal justice agency in any or all federal, state or county jurisdictions;
<input checked="" type="checkbox"/> Civil records;	<input type="checkbox"/> Writs and warrants;
<input type="checkbox"/> Information regarding my character, general reputation, personal characteristics, and/or mode of living;	<input type="checkbox"/> Personal interviews with other individuals.

I authorize the complete release of these records or data pertaining to me which an individual, company, firm, corporation or public agency may have. I understand that I must provide my date of birth to adequately complete said screening and acknowledge that my date of birth will not affect any hiring decisions. I hereby authorize and request any present or former employer, school, police department, financial institution or other persons having personal knowledge of me to furnish Boys & Girls Club or its designated agents with any and all information in their possession regarding me. I am authorizing that a photocopy of this authorization be accepted with the same authority as the original.

I hereby release Boys & Girls Club and its agents, officials, representatives or assigned agencies, including officers, employees or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at anytime result to me, my heirs, family or associates because of compliance with this authorization and request to release.

I acknowledge that I have been provided with a copy of "A Summary of Your Rights Under the Fair Credit Reporting Act."

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I understand that, pursuant to the federal Fair Credit Reporting Act, if any adverse action is to be taken based upon the consumer report, a copy of the report and a summary of consumer rights will be provided to me.

1. Name (Full): \_\_\_\_\_

2. Maiden Last Name: \_\_\_\_\_

3. Print All Former Names Used: \_\_\_\_\_

4. Address: \_\_\_\_\_

5. Birth Day: \_\_\_\_/\_\_\_\_/\_\_\_\_

6. Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_

7. Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

8. Name on Driver's License: \_\_\_\_\_

9. Have you ever been convicted of or pled guilty or "no contest" to a criminal charge?

Yes \_\_\_\_\_ No \_\_\_\_\_

10. Are you currently awaiting trial, sentencing or disposition of a criminal charge?

Yes \_\_\_\_\_ No \_\_\_\_\_

11. Have you even been a defendant in a civil action for intentional tort(s)? (Intentional torts include, but are not limited to, battery, assault, false imprisonment, defamation, fraud, conversion)?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered Yes to Numbers 9, 10 or 11, provide the Case Numbers, Date of Action, Disposition, Place of Occurrence and Current Status Below: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please explain. If more space is needed, add supplemental sheets. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By signing below, you are certifying that the above information is true and correct and authorizing the release of information described above.

Signed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

